

**Deborah Brown Community School
Special Board of Director's Meeting Minutes
March 20, 2024**

Notice of this meeting was given to the County Clerk on March 18, 2024 and the Agenda was posted on March 18, 2024 as required by the Open Meeting Act.

Board Members Present	Others Present
Kenneth James	Aisha Brown
Marian Hopkins	Robert Burton
Paul Jackson	Deborah Brown via Telephone

1. Kenneth James called the meeting to order. Quorum Present.
2. Kenneth James reminded those wishing to address the Board to sign in with the Clerk.
3. Educational consultant Robert Burton presented the Board Policy Manual and provided an update on the revision process for SY 24-25. Marian Billbury made a motion to approve the Board Policy Manual, Paul Jackson seconded this motion.

Board Member Vote

Name	VOTE
Kenneth James	Yes
Paul Jackson	Yes
Marian Billbury	Yes

4. Kenneth James presented the Encumbrance Register for Board approval. Marian Billbury made a motion to approve PO 45, 94 and 119. She also made a motion to increase the PO amounts for Roy Givens, Kevin Ferguson and Aisha Brown per the agenda item. Paul Jackson seconded this motion.

Board Member Vote

Name	Vote
Kenneth James	Yes
Paul Jackson	Yes
Marian Billbury	Yes

5. Kenneth James presented the February 2024 board meeting minutes for approval. There were no corrections noted. Paul Jackson made a motion to approve the meeting minutes. Marian Billbury seconded this motion.

Board Member Vote

Name	Vote
Kenneth James	Yes
Paul Jackson	Yes
Marian Billbury	Yes

6. Kenneth James presented the contract for night cleaning. The school terminated the contract with Bee Cleaning Company. Paul Jackson made a motion to approve the contract with Alondra Enriquez. Marian Billbury seconded this motion.

Board Member Vote

Name	Vote
Kenneth James	Yes
Paul Jackson	Yes
Marian Billbury	Yes

7. The Board members discussed the accreditation status of the school. Marian Billbury made a motion for President James and Harold Roberts to meet with William Hickman. A decision to retain him as Special Counsel would be discussed at the next meeting. Paul Jackson seconded this motion.

Board Member Vote

Name	Vote
Kenneth James	Yes
Paul Jackson	Yes
Marian Billbury	Yes

8. The Board members discussed the appointment of Aisha Brown as Board Clerk. Kenneth James made a motion to appoint Aisha Brown as Board Clerk. President James stated that all Board members would continue to monitor board meeting minutes for accuracy. Ms. Brown is to continue to submit the meeting minutes prior to the monthly meeting date. Marian Billbury seconded this motion.

Board Member Vote

Name	Vote
Kenneth James	Yes
Paul Jackson	Yes
Marian Billbury	Yes

9. There were no Citizen Comments.
 10. There were no Announcements
 11. The meeting adjourned at 6:41 p.m.

Board Member

Kenneth James

Marian Billbury

Donald Horner

Paul Jackson